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TOWN OF JEROME

POST OFFICE BOX 335, JEROME, ARIZONA 86331
(928) 634-7943 FAX (928) 634-0715

MINUTES

REGULAR MEETING OF THE JEROME TOWN COUNCIL
JEROME CIVIC CENTER - 600 CLARK STREET - COUNCIL CHAMBERS
TUESDAY, MARCH 12, 2013 AT 7:00 P.M.

THIRD REGULAR MEETING OF 2013

ITEM #1:	CALL TO ORDER/ROLL CALL Mayor/Chairperson to call meeting to order. Town Clerk to call and record the roll. <i>Mayor Check called the meeting to order at 7:06 p.m.</i> <i>Town Manager/Clerk Candace Gallagher called roll. Present were Mayor Nikki Check, Vice Mayor Lew Currier and Councilmembers Anne Bassett, Randall Hunt and Bill Phinney.</i> <i>Other staff in attendance at roll call included Fire Chief Rusty Blair, Deputy Town Clerk Rosemarie Shemaitis and Zoning Administrator Carmen Ogden. Town Attorney Bill Sims was in attendance telephonically.</i>
ITEM #2:	PLEDGE OF ALLEGIANCE Mayor/Chairperson to lead the Pledge.
ITEM #3: 7:07 pm	STAFF REPORTS Written staff reports by the Town Manager/Clerk, Deputy Town Clerk, Utilities Representative, Public Works Department, Building Inspector, Library, Police Chief and Fire Chief. <i>Mayor Check asked about the status of the fee charged to the Town by ADEQ for our AZPDES permit. Ms. Gallagher responded that there has been a lot of communication back and forth, but we will have to pay the fee, which is approximately \$8,000 so far. It caps at \$15,000, but we should not reach that amount. They have offered us a payment plan.</i> <i>Mayor Check said that she is happy to see that we are compiling a list of our conditional use permits (CUPs).</i> <i>The Mayor also asked about an item in the Public Works report regarding snaking a sewer line below Rich Street. She recalled that funds had been budgeted to do work on the Rich Street sewer line and she wanted to know if that had been done. Ms. Gallagher affirmed that the work on Rich Street is complete. This took place farther down the line, below Rich Street.</i> <i>Vice Mayor Currier asked about the leaning wall. Ms. Gallagher stated that ADOT has stated that they would require a soil engineer's report prior to the Town digging out soil behind that wall. She will need to go back before the Design Review Board regarding our options.</i> <i>Vice Mayor Currier asked about the sidewalks and railings on Hill Street. Ms. Gallagher replied that the railings have been repaired by ADOT, from the beginning of Hill Street to past the Surgeon's House. Fire Chief Blair added that ADOT did a good job with the repairs. They added new pieces where needed.</i>

Jerome Town Hall Located at 600 Clark Street, Jerome Civic Center

	<p>Councilmember Hunt asked about the Comprehensive Financial Plan. Ms. Gallagher responded that it is a plan for deposits and handling money. It had been required by our previous auditors but, as we have changed auditors, she will be consulting with them in that regard.</p> <p>Mr. Hunt also asked about the auction of surplus town equipment. Ms. Gallagher responded that she plans to work with an online auction service and a notice would be posted around town.</p> <p>Mr. Hunt suggested that Ms. Gallagher print her reports in black/white.</p> <p>Mayor Check and Vice Mayor Currier expressed their pleasure at seeing a report from the Building Inspector included in the monthly reports.</p> <p>Councilmember Phinney asked about the upper park improvements that were to be accomplished with funding from the Yavapai-Apache Nation. He said that the plans seem to be more expensive than what we received. Ms. Gallagher said that the plans included doing work similar to that in Middle Park, including sodding, installing cement walkways and also rubber mulch under the playground equipment. She said that the quotes are higher than the amount received and that they will have to look at ways to cut the expenses, such as reseeding instead of sodding. Ms. Gallagher said that the quotes were between \$20,000-\$25,000 and we only received \$13,750.</p> <p>Chief Blair said that there are ways to reduce that expense.</p> <p>Ms. Gallagher thanked Chief Blair for his invaluable assistance with this project. She said that he helped with writing the application and taking care of many details.</p> <p>Mr. Phinney asked if there is a sprinkler system in Upper Park. Chief Blair responded that there is one in place but it is not adequate, so some of the work will include repairs and updates to that system.</p> <p>Councilmember Phinney then asked if a damaged railing on the Chinese steps had been fixed. Ms. Gallagher affirmed that the damage was due to vandalism and that it was going to be repaired within the next few days.</p> <p>Mr. Phinney asked about the trip and fall area on the sidewalk near Upper Park that he had previously mentioned. Ms. Gallagher replied that it has been repaired.</p> <p>Mr. Phinney asked about the drainage issue on Center Street. Ms. Gallagher responded that it is on Mr. Dement's to-do list.</p> <p>Mr. Phinney asked if the second water tank is almost completed. Chief Blair said that it has been drained. Then they will have to refill it and get clearance from ADEQ to operate it. Once that is received, they will have to empty it again, because it will have been sitting too long, then it will be refilled.</p> <p>Councilmember Phinney commented that he was glad that the heating issues were all resolved and was pleased to see all the furnishings that had been acquired by Ms. Shemaitis and Steve and Nancy Knowlton. Ms. Shemaitis commented that they acquired a few thousand dollars worth of office furnishings for the cost of the truck rental and gas. She added that there are still more items left.</p> <p>Councilmember Hunt asked about the dirt pile by the Sliding Jail. Ms. Gallagher said that the crew would be starting work to improve drainage in the Sliding Jail area soon [which will utilize that dirt]. Chief Blair explained that they will be putting in a culvert and improving access there. Councilmember Phinney noted that Glenn Odegard has been donating the dirt for that project, and he thanked him for that.</p> <p>Motion: Vice Mayor Currier made a motion to accept the staff reports. It was seconded by Councilmember Hunt and approved by all.</p>
<p>ITEM #4: 7:20 pm</p>	<p>FINANCIAL REPORTS</p> <p>Issued checks and Budget to Actual report for the month of February 2013. Figures included therein are presumed accurate as of the report's preparation date, but are subject to adjustment as further information is gained.</p>

	<p>Vice Mayor Currier noted that there seemed to be a decrease in salary payouts this month in all departments. Ms. Gallagher said that she would look into that. Mr. Currier said that the same was true with health insurance expenses. Ms. Gallagher explained that health insurance is paid sporadically as the bills come in.</p> <p>Vice Mayor Currier asked about the fire department capital outlay of \$21,000 to date. Ms. Gallagher and Chief Blair responded that money from wildlands funds was dedicated in this year's fire budget and used for the new regulator on Giroux Street.</p> <p>Councilmember Phinney asked about administrative charges. Ms. Gallagher replied that that is the overhead the Town charges from the general fund to the other funds, which includes administrative salaries, utilities, copier expenses, etc. What shows as revenue in the General Fund appears as an expense in the other funds.</p> <p>Councilmember Bassett asked about \$100,000 that had been budgeted for litigation expenses. Ms. Gallagher said that we have been spending a lot on Planning & Zoning legal issues, but that is not the litigation that we had budgeted for.</p> <p>Ms. Bassett commented that, regarding the sanitation budget, we've only spent \$1,000 out of \$6,660 on vehicle maintenance and nothing in capital outlay.</p> <p>Motion: Vice Mayor Currier made a motion to accept the financial reports. It was seconded by Councilmember Phinney and the motion passed. The vote was 4 ayes and 1 nay by Councilmember Hunt.</p>
<p>ITEM #5: 7:27 pm</p>	<p>PLANNING AND ZONING AND DESIGN REVIEW MINUTES/ RECOMMENDATIONS/ZONING ADMINISTRATOR'S REPORT</p> <p>Minutes are provided for the information of Council and do not require action.</p> <p>Councilmember Phinney asked if only Jerome residents and property owners will be allowed on the General Plan Steering Committee, although others may participate in the public workshop meetings. Ms. Ogden replied that it was decided that renters may not serve on the committee, but part-time residents can. Mr. Phinney clarified that one would have to be both a resident and a property owner in order to serve on the Steering Committee but anyone can participate in the process.</p> <p>Ms. Ogden posed that question to Council – she asked if anyone who chooses to participate in the public meetings should be allowed to give their input, or if that is something that should also be restricted.</p> <p>Mr. Currier questioned Ms. Ogden's statement that renters are not allowed on the committee, and said that he was told that they would be. He asked her to review the minutes in this regard. Mayor Check commented that many long-time residents have been renters.</p> <p>Ms. Ogden said that this decision came about because Cody DeLong, a business owner in Jerome, wanted to be on the committee but he does not live here – he does business here. It was determined that he should not be allowed on the committee because he isn't a resident of Jerome. Then, after a discussion regarding renters, it was decided that they shouldn't be on the committee either because they do not have a permanent stake here.</p> <p>The Mayor said that she disagrees with that.</p> <p>Mr. Currier said that he understood the restriction to be only that committee members had to be "residents" of Jerome, which includes both renters and property owners. He said that the service of Mr. DeLong on the committee was frowned upon because he is neither a resident nor a property owner. Mr. Currier said that he would favor the concept of "residents" being able to serve on the committee.</p> <p>Ms. Ogden said that they they would be meeting again on the coming Thursday and she would clarify that.</p> <p>Mayor Check opined that this plan will be a vision of our community and she stated that renters will always be here and they are an important sector to include. Ms.</p>

	Gallagher pointed out that renters living in Jerome are able to serve on the governing body.
ITEM #6: 7:38 pm	<p>COUNCIL MEETING MINUTES</p> <p>January 31 special meeting; February 12 regular meeting</p> <p>January 31 minutes</p> <p>Mayor Check requested some minor changes to the second and third paragraphs of Item 2, and those changes were made to the minutes.</p> <p>Motion: Mayor Check then made a motion to accept the minutes of January 31, 2013. It was seconded by Vice Mayor Currier and approved by all.</p> <p>February 12 minutes</p> <p>Following a brief discussion,</p> <p>Motion: Councilmember Phinney made a motion to accept the minutes of February 12, 2013. It was seconded by Vice Mayor Currier and approved by all.</p>
ITEM #7: 7:39 pm	<p>PETITIONS FROM THE PUBLIC</p> <p>Pursuant to A.R.S. § 38-431.01 (H), public comment is permitted on matters not listed on the agenda but the subject matter must be within the jurisdiction of the Council. All comments are subject to reasonable time, place and manner restrictions. All petitioners must fill out a request form with their name and subject matter. When recognized by the chair, please step to the microphone, state your name and please observe the three (3) minute time limit. No petitioners will be recognized without a request. The Council's response to public comments is limited to asking staff to review a matter commented upon, asking that a matter be put on a future agenda, or responding to criticism.</p> <p>Suzy Mound, a Jerome resident, read a letter to Council regarding the Jerome Zoning Ordinance¹.</p> <p>Mayor Check commented that Ms. Mound is correct, the Citizen Review Process is another layer of bureaucracy, but it has been required by the State and we must legally comply.</p>
ITEM #8	ORDINANCES
7:43 pm	<p>ITEM #8A: SECOND READING: ORDINANCE 401, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, ARIZONA, AMENDING ARTICLE 8-5, "TOUR BUSINESS CODE," OF THE JEROME TOWN CODE REGARDING LICENSING REQUIREMENTS FOR DRIVERS OF TOUR VEHICLES</p> <p>Council may conduct the second reading of, and may approve, Ordinance 401, which would remove the existing requirement for drivers of tour business vehicles to have a Commercial Driver's License.</p> <p>Gary Ferguson, a tour business owner in Jerome, commented that the ordinance "looks good."</p> <p>Motion: Councilmember Phinney made a motion to approve Ordinance 401. It was seconded by Vice Mayor Currier and approved by all.</p>
7:45 pm	<p>ITEM #8B: SECOND READING: ORDINANCE 402, AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE TOWN OF JEROME, ARIZONA, AMENDING SECTION 3-2-5, "TOWN MANAGER," OF THE JEROME TOWN CODE TO INCLUDE THE ZONING ADMINISTRATOR UNDER THE MANAGER'S SUPERVISION</p> <p>Council may conduct the second reading of, and may approve, Ordinance 402, which would amend the Town Code to include the Zoning Administrator under the supervision of the Town Manager. This would not alter the manner in which the Zoning Administrator is appointed, which is by the Town Council.</p>

¹ Ms. Mound's letter is included at the end of these 3/12/2013 minutes.

	<p>Councilmember Bassett noted that this ordinance does not change the fact that the Zoning Administrator is appointed by the Mayor and Council.</p> <p>Motion: Councilmember Bassett made a motion to approve Ordinance 402. It was seconded by Vice Mayor Currier and approved by all.</p>
ITEM #9	UNFINISHED BUSINESS
7:46 pm	<p>ITEM #9A: FILM FESTIVAL IN JEROME</p> <p>Council will review additional information from Toni Ross regarding a possible film festival in Jerome in June 2013, and may provide final approval for the project.</p> <p>Council discussed with Ms. Ross her plans for a film festival to take place June 13-16. Discussion included the following points (not necessarily in chronological order):</p> <ul style="list-style-type: none"> • Mayor Check noted that the film festival seems to have now changed to a film <u>and music</u> festival. Ms. Ross explained that music is an important element and will be complementary to the films. She might have a few bands playing. The Mayor noted that additional amplification is not allowed. She must abide by the Town's regulations. Ms. Ross said that the music could be entirely acoustic. • Ms. Ross noted that they have been working very closely with the Jerome Historical Society and there will be an homage to Jerome on the first night using historical footage, as well as the movie, "From Blood into Wine." • It was noted that the reseeding of Upper Park would need to be done soon in order to be ready by the festival. The possibility of waiting until fall to do the seeding was discussed. • Ms. Ross will be submitting park use applications soon. Ms. Shemaitis reminded her that she will need to provide a certificate of insurance along with the applications. • In discussing the hours for the outdoor screenings, it was suggested by resident Wendy Schall that Ms. Ross look into utilizing the 300 Level parking lot, rather than Upper Park, for screenings. Chief Blair expressed support for that idea. Kenny Cooper, a Jerome resident, also expressed support for that, and suggested utilizing a shuttle. It was noted that the 300 Level parking area is handicapped-accessible and would accommodate a larger number of people than would Upper Park. Ms. Ross said that she still would like to use Upper Park for panels and discussions. • Deni Phinney, a Jerome resident, commented that, at that time of the year, sunset will be at 7:42 p.m. and twilight ends at 8:15 p.m. • Ms. Ross said that she was told that outdoor movies had been shown before in Jerome. Lisa Whitacre, a Jerome resident, said that movies were shown in the basketball court (Lower Park). They were shorts, not feature films, and attended only by locals. Ms. Ross said that she may want to include Lower Park because it is charming and right in town. She said that they could play short programs and finish by 9:00 p.m. • Vice Mayor Currier said that having a program start at 9:00 p.m. on a Thursday night is an issue. Ms. Ross stated that everything on the tentative schedule she submitted to Council is negotiable (movie selections, times and locations). • Suzy Mound, a Jerome resident, commented that they might be competing with the Spirit Room. It was suggested that the Spirit Room could be asked to keep their doors closed or not have a band playing at that time. • Brigid Bartosh, a member of the Jerome Chamber of Commerce, stated that she is concerned about the illegal use of feature films – it could be a liability to the Town of Jerome. Ms. Ross replied that she will take care of the

releases for any classic films that they use.

- It was noted that karaoke has been removed from the program.

Council asked Ms. Gallagher what the next step should be. She replied that Council could now vote, if they are so inclined, to give its "blessing" to the project. Discussion ensued. Council generally agreed that they would like to see more details before providing final approval. Mayor Check said that Council could give its "unofficial blessing," and if Ms. Ross addressed the concerns presented and stays within the Town's laws, there should be no problem.

Motion: Councilmember Bassett made a motion to **renew the Council's tentative approval of the event and ask that the considerations outlined this evening be presented to Council again soon.**

Councilmember Hunt asked to modify the motion by adding that the event should be allowed to go forward under the condition that Ms. Ross interfaces with Ms. Gallagher regarding the options that were discussed. Vice Mayor Currier said that he would like to pin it down to a definite date, such as the next regular meeting. She could come back then and give Council more definite schedule information.

There was no second to the modification, so Councilmember Bassett requested and received permission to restate her motion, which was that **Council gives approval of the event on the condition that the conditions outlined tonight be implemented and be part of the plan presented at the next regular meeting.**

Ms. Ross asked if there could be a special meeting sooner than the regular meeting, because her concern is that she needs to start the marketing and publicity now. The Mayor said that, when Ms. Ross has her information together, gets her releases, fills out the proper paperwork to secure the locations, and continues to accommodate the requests made by Council, she should contact Ms. Gallagher and Council will set up a special meeting.

Mayor Check added that she would like to have more details in order to feel comfortable voting.

Ms. Ross said that, at the last meeting, one concern was the showing of a film at midnight – that has been bumped up to an earlier time and would perhaps be followed by a short film.

Councilmember Phinney summarized what is requested of Ms. Ross:

- Ensure no noise after 10:00 p.m.
- Consider use of 300 level parking lot and Lower Park
- Acoustic only
- Resolve liability issues regarding licensing for film use.
- Submit all necessary applications for the parks.

There was discussion regarding approval for use of the 300 level parking lot, and Chief Blair stated that permission was not required from Freeport-McMoRan since the Town leases that area.

Discussion returned to the issue of the town's possible liability in showing feature films, and Vice Mayor Currier cautioned Ms. Ross to be very careful with this. Ms. Ross said that she has been working with the Prescott Film Festival and has received official release forms from them. Mayor Check suggested that a copy of the release forms should be filed with the park application forms. Mr. Currier and Ms. Bassett agreed.

Mayor Check stated that none of the motions received seconds so all the motions have been dropped. She clarified that Ms. Ross will approach Council to schedule a special meeting once she has all her paperwork and information in order, and Council will respond quickly.

8:17 pm	<p>ITEM #9B: TOURS OF JEROME – APPROVAL OF ROUTE</p> <p>Tours of Jerome will submit information regarding their route for approval by Council pursuant to Subsection 8-5-5 of the Jerome Town Code.</p> <p>Gary Ferguson, co-owner, with his wife, of Tours of Jerome, explained that he had submitted the tour routes for approval by Council. Also, to be in compliance, he has:</p> <ul style="list-style-type: none"> • A Jerome business license • A parking spot by the English Kitchen for his one van • Literature only in public areas – he does not place flyers on cars • Provided a certificate of insurance • No open liquor allowed in the vans • No exterior speakers used – speakers are only inside the van <p>Mr. Ferguson said that the tours do not go into residential zones and there is only one in the agricultural zone. He said that the tours do not create congestion; they keep moving if stopping at a tour stop will cause traffic problems.</p> <p>Councilmember Bassett asked that he please use the historic names of the locations. There was discussion regarding the routes, and it was noted that the agricultural area is where Mexican Town used to be.</p> <p>Councilmember Bassett asked why Mr. Ferguson doesn't stop at the State Park. He replied that he would have to charge extra for that, and he also has time constraints.</p> <p>Motion: Vice Mayor Currier made a motion to approve both routes. It was seconded by Councilmember Phinney and approved by all.</p>
ITEM #10	NEW BUSINESS
8:25 pm	<p>ITEM #10A: VOLUNTEER FIRE FIGHTERS OF ARIZONA (VFFA) ANNUAL CONFERENCE</p> <p>Council will review and may approve a recommendation from Fire Chief Rusty Blair to allow the Jerome Volunteer Fire Department (JVFD) to host the annual conference of the VFFA, scheduled for May 25-26, 2013.</p> <p>Chief Blair explained that this will be a one-time event in Jerome; hosting of the conference rotates around the state. He said that the organization provides great benefits to the volunteers. There will be in-house training at the fire station, a small muster (competition), a bucket brigade, truck pull, kids activities and other events. Also, they will rappel down the slope from the Fire Station. Chief Blair said that he would like approval to have the activities in different areas around town.</p> <p>Councilmember Bassett opined that this sounds like a fabulous event; it echoes the competitions that took place here in the mining days.</p> <p>It was clarified that this would not be the same week as Home Tour, which is May 18 and 19.</p> <p>Mayor Check suggested that Chief Blair also check with UVX and he said that he would.</p> <p>Motion: Councilmember Bassett made a motion to allow the JVFD to host this conference. It was seconded by Vice Mayor Currier and approved by all.</p>
8:31 pm	<p>ITEM #10B: CLEOPATRA HILL WATER TANKS – ACCESS ROAD</p> <p>Council will consider an offer by Freeport-McMoRan (FMI) to create an access road to the Cleopatra Hill water tanks in order to facilitate their planned refurbishment.</p> <p>Chief Blair explained that Duff Sorrells, of Freeport-McMoRan, could cut in a road to get to the old water tanks and showed an image to Council displaying the proposed route. On paper it looks good, he said, and it is possible to do, but there is a 400 foot change in elevation, which is a significant amount, and FMI is concerned that it would significantly scar Cleopatra Hill and make residents unhappy.</p> <p>Discussion ensued, which included the following points (not necessarily in</p>

chronological order):

- Chief Blair said that some kind of access is needed in order to refurbish the tanks, and suggested that it could be a footpath, which would mostly be hidden. Access is needed in order to get equipment and materials to the site.
- We would need to create at least four switchbacks to put in a footpath. Some of the terrain is bedrock. Creating a footpath is feasible, but it could still be dangerous. The existing path is narrow and rocks are unstable.
- Permanent access to the tanks is needed in order to perform maintenance and exercise the valves.
- Chief Blair stated that Freeport-McMoRan has spoken with their attorneys and okayed this.
- Alternative means of getting the equipment to the site were discussed, including the use of donkeys or burros, or a helicopter.
 - Lisa Whitacre, a Jerome resident, asked if a pulley system could be used, like a ski lift. Chief Blair said that there was an old winch system in that area.
 - Chief Blair said that it would take two days to get the materials on and off site by helicopter, then the concern would be to get the workers there.
 - Chief Blair said that a full roadway would be ideal, but it is not feasible. Mr. Sorells had offered to donate his time but the Town would have to pay for the equipment. There is a possibility that we could start cutting the road only to find that we cannot complete it, and then we would have lost that money.
 - Deni Phinney, a Jerome resident, asked if it would be worse to come from the other direction. Chief Blair confirmed that it would.
 - Steve Knowlton, a Jerome resident, suggested a rail system with a winch, using the most direct route. Chief Blair said that we would still have to build a rail bed. Councilmember Phinney disagreed and said that the rail could be elevated, or reticulated, but it would be expensive.
 - Chief Blair reiterated that a footpath would be the most cost effective and best solution, and wouldn't scar the landscape on Cleopatra Hill.
- Concern was expressed regarding the use of the pathway by ATVs and the security of the tanks if an access road is put in. Chief Blair noted that the area is gated, and a vehicle would not be able to enter. He added that "people are going up there all the time, but we can at least make it safe."
- There is space near the tanks to stage the materials, once they are transported there.
- Councilmember Phinney asked if we really need these tanks. Chief Blair responded that we need them to maintain water pressure to the upper part of town. Mr. Phinney then asked if the tanks could be moved down. Chief Blair responded that we would need huge equipment to move them – it would not be feasible. Mr. Phinney asked if we could replace the tanks. Chief Blair said that the tanks are phenomenal and are worth refurbishing. Vice Mayor Currier asked what the Town Engineer's opinion is in this regard. Chief Blair said that, in the past, Mr. Binick has stated that he would like to abandon the tanks and install new ones in a new location. That would cost a lot. Mayor Check commented that we already have a grant for this project.

Mayor Check asked Chief Blair to look into the feasibility of the other options for access that were presented. Chief Blair said that, if given permission now, he could

	<p>begin with the footpath. The town crew could do the work.</p> <p>Vice Mayor Currier said that there are a lot of good ideas here but he is concerned about the sewer plant road that needs to get built. The crew has other things to do.</p> <p>Ms. Gallagher said that this is a matter of triage. She said that the reason this has come up now is that we are out to bid for the tank refurbishment, and we only have \$209,000 for construction, which is less than we thought it would be. It will be less expensive if we create an access for the workers and materials. Chief Blair added that it is also a matter of safety – it is better that we cut in a path now than have to do a rescue later.</p> <p>Ms. Whitacre suggested using community service workers or volunteers.</p> <p>Chief Blair said that he would like direction from Council to proceed with a footpath. We need to decide soon, he said, because the project was already delayed in order that this could come before Council for discussion. He said that putting in a road would definitely impact the bids, but if a footpath is the best we can do, for the sake of safety, we should move in that direction.</p> <p>Vice Mayor Currier commented that, even if we build the footpath, there is no guarantee that the bid will come in low enough to be useful. Meanwhile, he said, we are dragging the crew off of all the work they have to do, which is plenty, without consulting them. Mr. Currier said that he would have to vote “no.”</p> <p>Chief Blair said that crew member Travis Conoboy had said that he could construct a footpath in two days.</p> <p>Motion: Mayor Check made a motion to approve the Town crew starting work on a footpath to the water tanks on Cleopatra Hill. It was seconded by Councilmember Bassett, who clarified that the work will be done in-house.</p> <p>Councilmember Phinney commented that we will need a path no matter what, and he asked that there be minimal visual impact.</p> <p>Vice Mayor Currier asked where we are with ADEQ and the sewer plant. He said that Henry MacVittie said that it is absolutely necessary that we have that road, and expressed concern about access for sludge removal. Ms. Gallagher said that there is a plan for that road and that is something we will discuss during the budget meetings. She added that, if the work is done next year, it will still be acceptable. Chief Blair noted that they can still access the plant.</p> <p>Vice Mayor Currier said that we are shooting our energy in all directions and every time something comes up, then that is the most important thing. He said that the Cleopatra Hill tanks have sat there for 50 years without anything going wrong, and asked how we know if this is more important than other projects.</p> <p>It was noted that we have been awarded the grant for this project already. It was further clarified that the bidders will not know how much to bid until they know whether or not there will be access to the tanks. Ms. Gallagher said that the bid was delayed so that we can provide that information.</p> <p>Mayor Check called the question and motion passed, with 3 ayes and 2 abstentions by Vice Mayor Currier and Councilmember Hunt.</p> <p>Chief Blair said that he is not looking forward to this project but we need to make these improvements.</p>
<p>9:08 pm</p>	<p>ITEM #10C: NATIONAL LEAGUE OF CITIES (NLC) SEWER LINE WARRANTY</p> <p>Council will review information from the National League of Cities regarding their offer of affordable utility service line warranties to Jerome residents, and may approve a marketing agreement with Service Line Warranties of America in connection with it.</p> <p>Ms. Gallagher explained that the National League of Cities has made this offer, through their resources, of an optional sewer line warranty for residents of the Town. Property owners who opt to take advantage of this opportunity could purchase the</p>

	<p>warranty for \$8 per month.</p> <p>There are two options being offered. The provider can either discount the cost to residents by 10 percent, or they can pay the Town 10 percent of what is collected. Ms. Gallagher presented copies of the two options to Council along with a promotional letter that the firm would send out on the Town's letterhead. She said that they would handle all the marketing and just need Council's approval to move forward.</p> <p>Mayor Check clarified that this is the marketing company that we would be working with – there are no others to choose from.</p> <p>Councilmember Bassett opined that if we accept this, she would like to give the 10% discount to the homeowners. Vice Mayor Currier and Ms. Gallagher agreed.</p> <p>Councilmember Hunt noted that this is not produced by the National League of Cities, but by the utility service under the emblem of the League. He said that the doesn't think it is a good idea to allow use of the Town name and logo on their marketing materials.</p> <p>Mayor Check clarified that this is an additional insurance that will not be available to people unless it is through the Town of Jerome, which is a member of the National League of Cities. She said that, essentially, we will be hiring them to provide this service to the residents of Jerome. She added that, if the residents had to acquire that insurance on their own, it would be a lot more costly.</p> <p>Councilmember Hunt said that he doesn't deny the benefits of this, but opined that the town should be more proactive and write its own contract that <u>they</u> would then sign. The Mayor commented that that would incur legal fees on our part.</p> <p>Councilmember Hunt said that, before approving this, he would like to contact other towns that are doing it. Ms. Gallagher said that there are hundreds of towns in the program, including Atlanta, Georgia. Vice Mayor Currier said that he thinks it is a good idea but he is not familiar with this kind of insurance and he doesn't know if it <u>is</u> cheaper. He said that he thinks that the Arizona League pays attention to this stuff, but this is the <u>National</u> League, so he doesn't know.</p> <p>Mayor Check noted that this is not forced on anyone – it is an offer that would be up to the residents to decide if they want to use or not.</p> <p>Vice Mayor Currier said that he would like some due diligence.</p> <p>Councilmember Bassett compared this to the prescription drug discount provided by the National League – she thinks it is a good deal for \$6 or \$8 per month.</p> <p>Motion: Councilmember Bassett made a motion to approve this marketing agreement with the option that the 10% discount goes to the residents. It was seconded by Mayor Check.</p> <p>Councilmember Phinney asked if any staff time would be needed. Ms. Gallagher responded that it would not.</p> <p>Councilmember Hunt noted again that he has concerns about handing our letterhead and logo to a marketing agency that will be speaking officially for us.</p> <p>Ms. Gallagher suggested that Council could approve this motion subject to confirmation from the Arizona League that this is a good thing.</p> <p>AMENDED Motion: Councilmember Bassett amended her motion to allow Ms. Gallagher to go forward with this if she is satisfied that the state League is behind this also. Mayor Check amended her second and called the question. The motion passed, with 4 ayes and 1 nay by Councilmember Hunt.</p>
9:18 pm	The Mayor called a break
9:24 pm	Council reconvened
9:25 pm	ITEM #10D: POLICY FOR USE OF TOWN HALL BY OUTSIDE ENTITIES

	<p>Council will review and may approve a policy for the use of Town Hall by outside entities.</p> <p><i>Mayor Check commented that they had just received a draft of this policy. Ms. Gallagher apologized for not getting this to Council sooner. She suggested that Council take no action tonight and she will place it on another agenda. She noted that Vice Mayor Currier had requested this policy based on the possibility that someone may want to use Town Hall. Also, the Town Attorney recommended that we have such a policy in place.</i></p> <p><i>Ms. Gallagher requested that the Councilmembers send their comments or changes to her and she will compile them for the next meeting.</i></p>
9:26 pm	<p>ITEM #10E: ESTABLISHMENT OF NEW HANDICAPPED PARKING SPACE</p> <p>Council will discuss the possibility of establishing a new handicapped parking space on Hull Avenue, and may direct staff regarding it.</p> <p><i>Councilmember Bassett explained that we need a handicapped space at the "Y" by the Flatiron – that area does not have handicapped parking anywhere nearby. It would be in front of the first wine tasting business on the left. Ms. Bassett noted that there is handicapped access to the sidewalk across the street in front of Angel's Inn. She would like to ask Council to ask ADOT to designate a handicapped parking space. She added that the average age in the U.S. is increasing.</i></p> <p><i>Councilmember Phinney said that that is a great idea.</i></p> <p><i>Vice Mayor Currier asked if one would be enough. Ms. Bassett and Ms. Gallagher said that there will be one or two handicapped spaces near Middle Park.</i></p> <p>Motion: Councilmember Hunt commented that that is a good location and he made a motion to create a handicapped parking space. It was seconded by Vice Mayor Currier.</p> <p><i>Mayor Check said that she is concerned about the number of handicapped spaces – we don't want to eat up all our parking. She asked if the handicapped space up in the parking lot had been approved. Ms. Gallagher said that it had been approved by Design Review and also by Council awhile ago. She added that handicapped spaces in the parking lot do not require permission from ADOT.</i></p> <p><i>Councilmember Bassett said that, historically, ADOT has gone with Council's recommendations.</i></p> <p><i>Vice Mayor Currier said that the parking spaces on that side of the street are too big and suggested that the lines could be remeasured. There was discussion that they could be remeasured and restriped when they put in the handicapped parking space.</i></p> <p><i>Councilmember Hunt asked if ADOT would have to do the striping and Ms. Gallagher said that she believes they would.</i></p> <p><i>Isabel Mathison, an artist at the Jerome Artist's Co-op, agreed with the need for handicapped spaces in that area so that handicapped visitors can make use of the restrooms at the Co-op. She said that a lot of people need handicapped parking.</i></p> <p><i>Ms. Bassett suggested white-painted fire hose lines for nose-in parking by the Middle Park street parking lot. Many visitors parallel park there.</i></p> <p><i>Ms. Matheson noted that correct signage citing state law is needed for handicapped parking spaces.</i></p> <p><i>Mayor Check called the question and it was approved by all.</i></p>
9:35 pm	<p>ITEM #10F: PROCLAMATION: ARIZONA GIVES DAY</p>

	<p>Council will review and may approve the Mayor's signature on a proclamation declaring March 20, 2013 as "Arizona Gives Day," encouraging donations to nonprofit organizations.</p> <p><i>Mayor Check said that, as an all-volunteer town, this is a natural fit.</i></p> <p>Motion: Vice Mayor Currier made a motion to approve this proclamation. It was seconded by Councilmember Phinney and approved by all.²</p>
<p>ITEM #11 9:36 pm</p>	<p>TO AND FROM THE COUNCIL</p> <p>Council may direct Staff as to items of pending importance that they would like placed on a future meeting agenda.</p> <p><i>Councilmember Bassett had several comments:</i></p> <ul style="list-style-type: none"> <i>She said that she would like to express her appreciation to Fire Chief Rusty Blair and the Volunteer Fire Department, and she asked if the Town could do a presentation of some sort to them in conjunction with the event they are hosting in May.</i> <i>She asked if the Town would be able to send flowers to Patty Bell's family. Ms. Gallagher said that this would be up to Council, and she can do that if Council so wishes. She added that sending flowers from the Town hasn't been done since she began work here, and asked if Council would like to make that a policy. Ms. Bassett said that the previous clerk would do that regularly.</i> <i>She stated that she submitted a proposal regarding a composting program that she believes is within the power of the Town Manager to carry out, but she wanted to bring it to the attention of Council in the event that a Councilmember would like to direct staff to put this on a future agenda. This proposal involves composting restaurant waste in stations that would be installed in several areas around town. It would save the Town time and money. Ms. Shemaitis added that she has spoken to the head of the Sustainable Jerome group to see if they would volunteer to help with this. Ms. Bassett said that this would take care of the offensive smelling trash that is placed in the dumpsters.</i> <i>She said that, based on comments in a letter from the Jerome Historical Society supporting the film festival, she is disturbed by the Jerome Historical Society, the Jerome Chamber of Commerce and the Jerome Police Department favoring visitors over the residents. She would like Council to discuss this.</i> <p><i>Councilmember Phinney asked about obtaining millings to make road repairs near the new regulator on Giroux Street. Ms. Gallagher responded that the crew plans to take care of this before the rains. She said that ADOT will be providing the millings.</i></p> <p><i>Mayor Check reported that she spent time at the Water Advisory Board and did not feel that it was productive. She said that there is a significant amount of turmoil regarding the USGS. There will be a presentation on April 11 and Council has been invited. Also, the Mayor noted that Board Supervisor Chip Davis has suggested splitting the group into a Prescott group and a Verde Valley group so that they can be proactive and move forward.</i></p>
<p>ITEM #12</p>	<p>REVIEW OF CLOSED SESSION MINUTES</p> <p>The Mayor and Council may go into Executive Session pursuant to A.R.S. §38-431.01.A.2 for the purpose of discussion or consideration of records exempt by law from public inspection. No action will be taken while in Executive Session.</p> <p><i>No closed session was necessary.</i></p>
<p>ITEM #13 9:45 pm</p>	<p>APPROVAL OF CLOSED SESSION MINUTES</p>

² This proclamation is included at the end of these minutes.

	<p>January 31, 2013; February 12, 2013</p> <p>January 31 minutes</p> <p>Motion: Councilmember Hunt made a motion to approve the closed session minutes of January 31, 2013. It was seconded by Vice Mayor Currier and motion passed with 4 ayes and 1 abstention by Councilmember Phinney.</p> <p>February 12 minutes</p> <p>Motion: Vice Mayor Currier made a motion to approve the closed session minutes of February 12, 2013. It was seconded by Councilmember Hunt and approved by all.</p>
ITEM #14	<p>ADJOURNMENT</p> <p>Upon motion by Councilmember Bassett, seconded by Councilmember Hunt and unanimously approved, the meeting was adjourned at 9:47 p.m.</p>

Edited by Town Manager/Clerk Candace Gallagher from minutes taken and transcribed by Deputy Town Clerk Rosemarie Shemaitis.

APPROVE:

ATTEST:

Nikki Check, Mayor

Candace B. Gallagher, CMC, Town Manager/Clerk

Date: _____